

Elevated Travel and Activity Proposal – Group or Program Participant Form

Students, Officers of Administration, and Support Staff participating in international Columbia Travel to a High or Extreme Travel Risk with a group or program, are required to complete this form and return to Global Risk, Safety, and Operations (GRSO).

All Columbia Affiliates (Students, Officers of Administration and Support Staff, Officers of Instruction, Officers of Research, Officers of Libraries) participating in international Columbia Travel to a location with a Crisis24 Extreme Travel Risk Rating or location with a CU Travel Restriction, with a group or program, are required to complete this form and return to GRSO.

The group or program leader will submit one [Elevated Travel and Activity Proposal - Group or Program](#) for the group. Each participant/traveler must complete this form.

Traveler Name	UNI	Traveler Type
Proposed Location(s)		Proposed Travel Dates
Program or Group Name: _____		

Crisis24

All Columbia affiliates traveling on Columbia Travel have access to Crisis24, the University's 24/7 travel emergency assistance provider. Crisis24 is not insurance but can provide travelers with a global help line for access to medical and security emergencies. Crisis24 can also provide information on clinics and doctors, and has mental health counseling resources.

Crisis24 also has a mobile app that travelers can download to their smartphone where they can chat, in real-time, with healthcare professionals.

If you find yourself in need of immediate assistance while abroad, call Crisis24 anytime at +001-208-758-8809

_____ (Initial) I understand how to contact Crisis24 in the event of an emergency while I am abroad.

Pre-Travel Itinerary Review

Students, Officers of Administration and Support Staff traveling to locations defined as High Travel Risk, must submit their itinerary to Crisis24 for review.

All Columbia affiliates traveling to locations defined as Extreme Travel Risk and/or locations with a CU Travel Restriction must submit their itinerary to Crisis24 for review.

Your program coordinator or department has submitted the Crisis24 Pre-Travel Itinerary Review on behalf of your group. Only one submission per group is required.

(Initial) My department/program coordinator has provided the Crisis24 Pre-Travel Itinerary Review to participants.

Questions? GRSO@columbia.edu

Crisis24 Trip Registration

All University Affiliates are required to register their trip in Horizon prior to trip departure. Register a trip:
<https://crisis24horizon.com/columbiauniversity/login>

(Initial) I will register my trip in Crisis24 Horizon per University requirements.

VOLUNTARY PARTICIPATION

No Columbia University affiliate can be required to participate in travel to a Crisis24 High or Extreme risk location or location with a CU Travel Restriction. Travel to these locations is strictly voluntary.

TRAVEL POLICY VIOLATIONS

Any international travel policy violation can be reported to your dean, and disciplinary action can be taken.

RISK NOTIFICATION STATEMENT

As a Columbia University traveler, you must carefully read and understand the following:

- Your home country's Embassy may not be able to assist you during an emergency. The Embassy may close temporarily or suspend public services for security reasons.
- Access to hospitals, emergency medical care, and prescribed medications may be limited or non-existent.
- Participation in travel to a location defined as High or Extreme by Crisis24 has inherent risks. These risks can never be completely eliminated. Potential risks may include, but are not limited to, dangers in health and personal safety, including possible death posed by natural disaster, disease, terrorism, crime, civil unrest and/or various types of violence.
- Participation in travel to a location with a CU Travel Restriction has inherent risks. Should conditions deteriorate while in-country, travelers may be required to depart /end their CU-related travel as soon as possible. Departure in some situations could become logistically difficult due to several factors, to include demand, airspace closures and travel restrictions. Situations that could precipitate the University recalling travelers from a country.
- Additional risks include, but are not limited to, minor and major physical injuries, emotional and psychological injuries inflicted by others and catastrophic injuries resulting in paralysis or death.
- There may be additional safety, security, and health factors that have not been brought to your attention by Columbia University. You are responsible for fully investigating the risks unique to your travel location(s).

Traveler Signature

Date

Once you have completed this form submit it to your program leader or coordinator. These forms should be collected and submitted with the Elevated Travel and Activity Proposal – Group or Program by your program coordinator or trip leader to GRSO@columbia.edu.